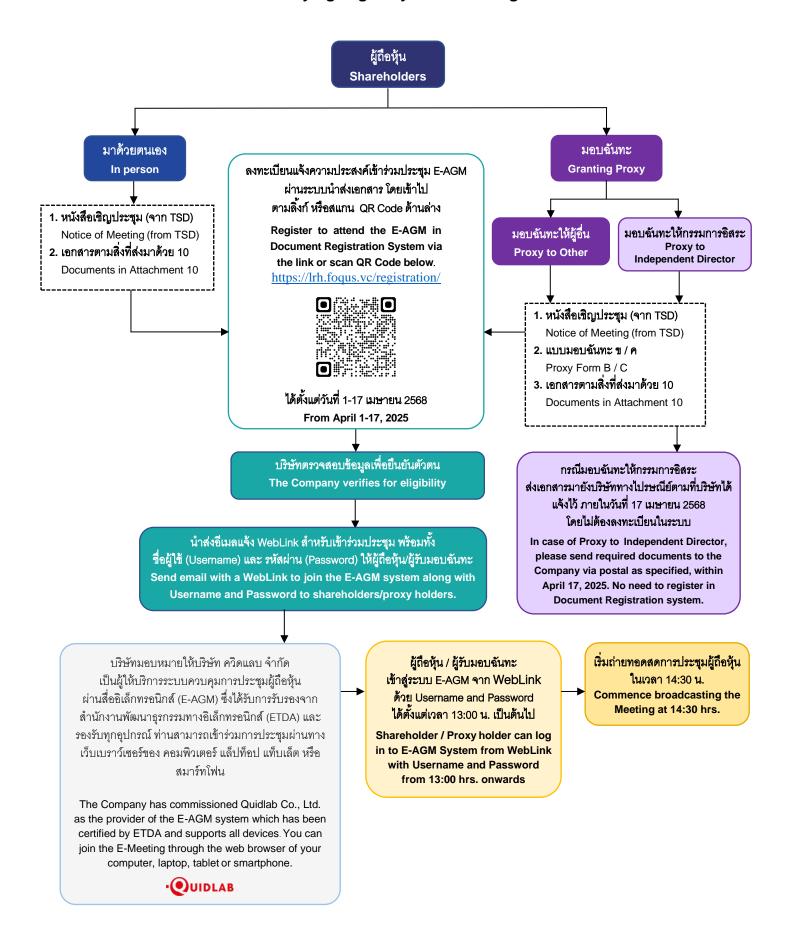
## Procedures for verifying eligibility and attending the 2025 E-AGM



The 2025 Annual General Meeting (AGM) of the Company will only be held via teleconference through an online electronic platform (E-AGM) which will be conducted in accordance with the laws and regulations regarding an electronic meeting.

- 1. Shareholders who wish to attend the E-AGM should proceed as follows:
  - Any shareholder or proxy who would like to attend the E-AGM are required to submit an application for attending the E-AGM through the Document Registration System by scanning QR Code or access via URL as shown below.

https://lrh.fogus.vc/registration/



The system will be available to access from April 1-17, 2025

- 2) After logging in to the system, the shareholder or proxy holder must prepare the following information to fill in the system as follows;
  - Securities holder registration number
  - Identification card number / Passport number / Registration number for juristic person
  - E-Mail address for receiving the WebLink, Username and Password for attending the E-AGM
  - Mobile Phone Number
  - Documents verifying eligibility to attend the E-AGM, as per <u>Attachment 10</u>, as applicable as follows:
    - Attend the E-AGM by themselves a valid certified true copy of your ID card or passport or other supporting documents as per Attachment 10.
    - Appoint any person as the proxy to attend the E-AGM

In case that shareholders are unable to attend the meeting, they may appoint any person or one of the following Company's Independent Directors as their proxy to attend and case the votes on their behalf.

- 1. Mr. Thongchai Ananthothai
- 2. Ms. Srinthorn Ounayakovit

Their profiles are shown in Attachment 8.

For shareholders who have appointed the Company's independent directors as their proxy, please submit the documents to the Company by April 17, 2025 without having to register in the Document Registration System. The voting casting shall be as indicated in the proxy form.

Shareholders are requested to complete and sign the Proxy Form B. Foreign shareholders who appointed a custodian in Thailand to be the depository and caretaker of their shares, can choose to use either Proxy Form B or Proxy Form C. Both Proxy Forms B and C are attached in Attachment 7, together with signed proof of identity documents as shown in Attachment 10.

In case you have any problem in submitting documents into the system, please contact Quidlab Company Limited (Quidlab), the company's service provider, at telephone no. 02-013-4322 or 080-008-7616 or email: info@quidlab.com.

- 3) When the Company receives the documents referred to in item 2 from shareholders or proxies. The Company will check the documents to confirm the right to attend the meeting. After that shareholders or proxies will receive an email with the following details.
  - Username and Password
  - WebLink for attending E-AGM
  - User manual

In case the request is rejected, the shareholders will be notified by e-mail to on the details and reason for rejection, and can resubmit the additional documents through the system.

4) Please keep your username and password confidential. Do not disclose it to others and in case your username and password are lost or not received by April 17, 2025, please contact Quidlab at info@quidlab.com or telephone no. 02-013-4322 or 080-008-7616 or contact the Company immediately.

### 2. Procedures for attending the E-AGM

- 1) Shareholders and proxy holders can use any electronic device devices such as a computer, laptop, tablet or smartphone to attend the 2025 Annual General Meeting of Shareholders on Monday, April 21, 2025 via WebLink using the Username and Password received from Quidlab. Please carefully read the manual on how to use the E-AGM system that the Company has sent to you by e-mail. The system will allow you to register for the meeting 1.5 hours before the meeting starts. However, the live broadcast of the conference will only start at 14.30 hrs. onwards.
- 2) For the voting method during the E-AGM, you can vote on each agenda by voting "Approve" or "Disapprove" or "Abstain". In case you do not vote for any agenda, your vote will be counted as "Approve" automatically.
- 3) The Company will conduct the E-AGM in accordance with the Company's Articles of Association relating to shareholders' meeting in <u>Attachment 11</u>.
- 4) If you experience technical difficulties while using the E-AGM system prior to the meeting or during the meeting, please contact Quidlab at telephone no. 02-013-4322 or 080-008-7616 or email: info@quidlab.com.

### 3. Sending queries in advance

To ensure that shareholders' rights are preserved, the shareholders are requested to use the "Form for Queries Submission" in <u>Attachment 13</u> for any queries requiring clarification by the Company at the AGM and send it in advance to the Company by email to ir@lagunaresorts.com by Thursday, April 17, 2025.

### 4. Channels for contacting and submitting documents

1) Inquiry about technical issues in submitting documents into the system or using the E-AGM meeting system, please contact Quidlab, the E-AGM system provider of the Company, at telephone no. 02-013-4322 or 080-008-7616 or email: info@quidlab.com.

# 2) Company Secretary

Email: ir@lagunaresorts.com

Telephone: 0-2677-4455

Postal mail: Laguna Resorts & Hotels Public Company Limited - Company Secretary

No. 21/9 Thai Wah Tower 1, 5th Floor, South Sathorn Road,

Tungmahamek, Sathorn, Bangkok 10120.

Scan QR Code for the invitation letter for the 2025 AGM, supporting documents and Form 56-1 One Report

